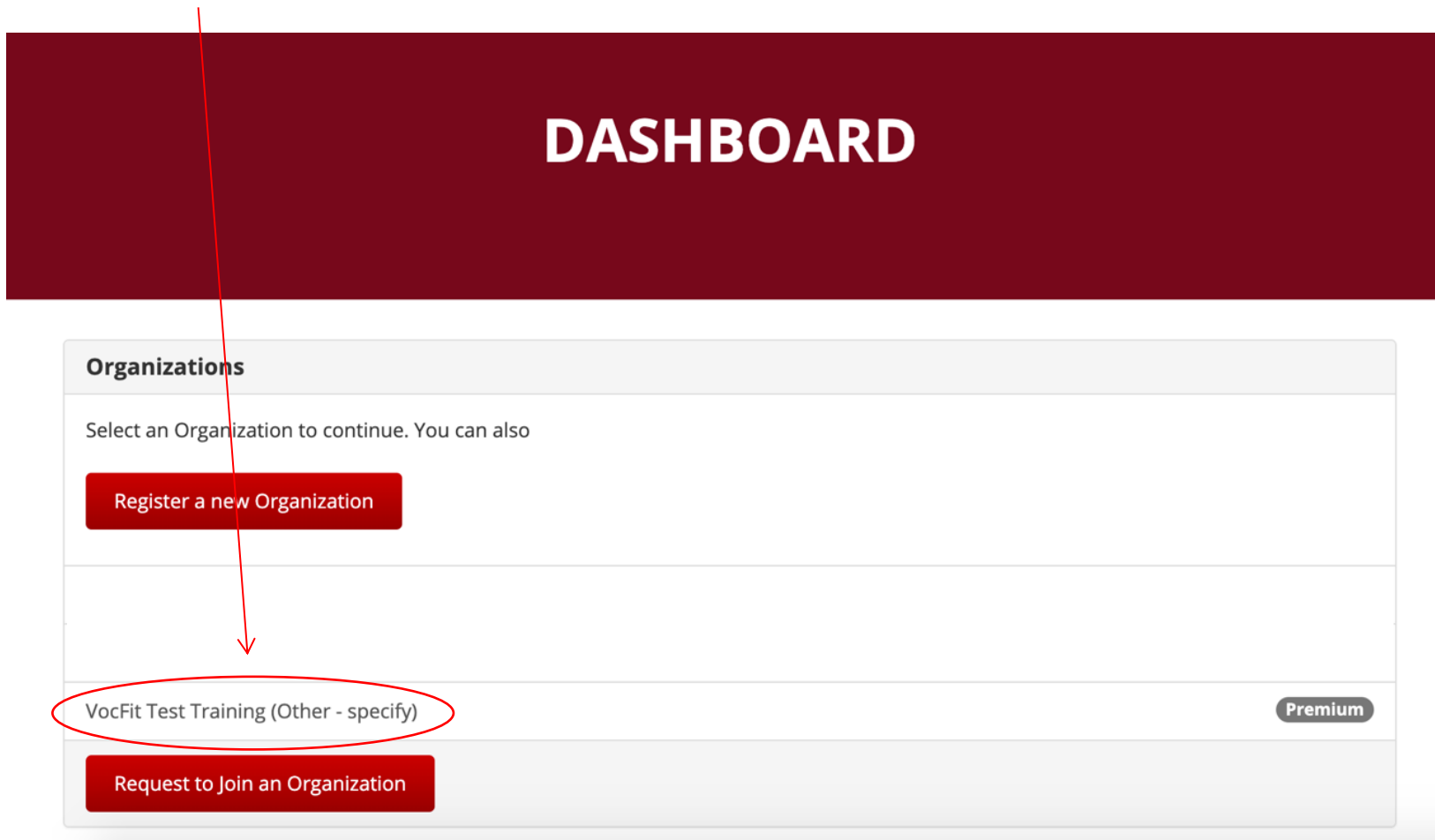


Measurable Skills Change Report

VocFit.com

Step 1. Select your Organization from your “Dashboard”

- On your dashboard, select which organization you would like to enter (you can return to dashboard at any time by clicking “Dashboard” at the top right of the webpage *not shown in this image*).
- Click on your Organization.



Step 2. Click “Manage Students/Interns/Workers”

- In this tutorial we will be focusing on running a measurable skills change report.
- To view the report select “Manage Student/Interns/Workers” button on the left of the screen.

VOCFIT TEST TRAINING

Manage Organization

Manage Organization

You are a member of the following Sites

Main

1 Student/Intern/Worker, 0 Jobs

Students/Interns/Workers and Jobs

Manage Students/Interns/Workers

Manage Jobs

Step 3. Click “Details”

- All created workers will populate in this section (refer to “Adding a Student/Intern/Worker” module).
- If you want to search for a particular worker, you can search for their profile by looking up either their “Name”, “Site”, or “Year” and clicking the “Search” button.
- To run a measurable skills change report select “Details”.

VocFit.com
Customized Employment Support

Dashboard Account Admin Logout

Cambiar a español

VOCFIT TEST TRAINING : STUDENTS/INTERNS/WORKERS

[Add Student/Intern/Worker](#)

[Back to Organization](#)

Name Site Year Search

Name	Site	Created On	Actions
Test Student	Main	Fri, Mar 27, 2020 10:05 PM	Details

Step 4. Click “Measurable Skills Change Report”

- In this webpage, you can select “Measurable Skills Change Report” as shown to the left of the screen.

TEST STUDENT

Student/Intern Assessments

[Email Student/Intern/Worker Assessment Request](#)

[Complete Student/Intern/Worker Assessment now](#)

[Download Student/Intern/Worker Assessment PDF](#)

Reports

[Student/Intern/Worker Report](#)

[Measurable Skills Change Report](#)

[Job/Internship Matching Report](#)

[Rater Agreement Report](#)

Student/Intern Management

[Edit Student/Intern/Worker](#)

[Remove Student/Intern/Worker](#)

Basic Information

Site: Main

Primary Area of Disability: Autism

Birth Year: 1998

Race: White

Gender: Male

Currently Employed: No

Currently Seeking Employment: Yes

Desired Employment Setting: Food Service

Hours per week: 0.00 to 20.50

Wage per hour: \$11.00 to \$40.00

Student/Intern/Worker Assessments

Email	Date Requested	Status	Actions
	Fri, Mar 27, 2020 10:22 PM	Complete	Details

Step 5. Select Two Points in Time to Compare

- Make sure to check the two different time points in which you would like to compare.
- You will not be able to run a report unless you have two time points. The purpose of this data is to compare the individuals skills and abilities at two different time points and look for improvements.
- Select “Run” once these are checked.

MEASURABLE SKILLS CHANGE REPORT

[Back to Student/Intern/Worker](#)

Student/Intern/Worker Assessments To Include

Sun, Mar 29, 2020 7:33 PM

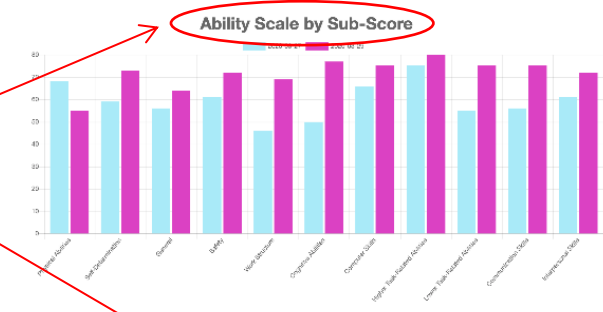
Fri, Mar 27, 2020 10:22 PM

Run

Step 6. Viewing the Measurable Skills Change Report

- You can send the JMR to another individual by clicking on “Generate Sharing Link” and copying and pasting the link into an email.
- Three different graphics will appear. The first graphic shows how the total raw scores for each of the subscales have changed between the two assessments.
- The second graphic shows the percentage difference for each of the subscales between the two assessments.
- The last graphic shows how the student’s/intern’s/worker’s abilities have change over time. The different abilities are listed at the top of the graphic. They are associated with different colors and you can view their progress in the chart below.
 - If you are interested in looking at only a few select skills, you can click on the specific abilities at the top and this will remove them from the graph below.

Generate Sharing Link



Measurable Skills Score

Category	2020-03-27	2020-03-29	Difference(%)
Physical Abilities	15 / 22	12 / 22	-13% ↓
Self-Determination	13 / 22	16 / 22	14% ↑
General	28 / 50	32 / 50	8% ↑
Safety	11 / 18	13 / 18	11% ↑
Work Structure	12 / 26	18 / 26	23% ↑
Cognitive Abilities	11 / 22	17 / 22	27% ↑
Computer Skills	21 / 32	24 / 32	9% ↑
Higher Task-Related Abilities	15 / 20	16 / 20	5% ↑
Lower Task-Related Abilities	11 / 20	15 / 20	20% ↑
Communication Skills	9 / 16	12 / 16	19% ↑
Interpersonal Skills	11 / 18	13 / 18	11% ↑

Ability Scale Over Time

